



TRINITY CREEK HOMEOWNER'S ASSOCIATION
CLUBHOUSE RESERVATION FORM
(Address: 16501 E. 49th Street South, Tulsa, OK 74134)

Homeowner: _____ Phone Number: _____
Address: _____
Email: _____ Reservation Date: _____
Time: _____ to _____ Number of Guests expected: _____
Type of Function: _____ Are HOA dues current? _____

Rental fee is \$50.00 (non-refundable). Please make checks payable to Trinity Creek HOA. Checks can be mailed to Trinity Creek, PO Box 1044, Jenks, OK 74037 or they can be put into the drop box at the Clubhouse. Call 918-901-9311 or email greencountryhoa@gmail.com for further questions.

Reservation requirements:

1. \$50 must be paid for reservation confirmation.
2. Any damages to the clubhouse or property will be billed back to the homeowner.
3. All rules listed followed and the clubhouse and contents must be left clean and damage free to avoid additional fees.
4. HOA dues must be current.
5. Reservations can be made by Residents only.
6. All parties must be chaperoned by a responsible adult.

Clubhouse Rules:

1. No Smoking inside the clubhouse. Please discard of any debrity, butts, etc. that is left outside.
2. If furniture is moved, please put it back the way you found it.
3. No tape, staples, tacks, nails, etc. may be attached to the walls, ceilings, windows, doors, cabinets, counters, or other surfaces of the clubhouse. Repairs for damages caused by this practice will be billed to the homeowner.
4. Curfew: Sunday – Thursday 11:00; Friday – Saturday – Midnight.
5. No loud music.
6. This reservation is for the clubhouse only. It does not include the pool. Additional forms/fees required for pool reservation.
7. Please report any damages to property management as soon as possible. 918-901-9311
8. To avoid additional cleaning fees, please make sure you clean any messes or spills. Please sweep the floor, wipe down counters, remove trash and add liners. To avoid bugs, smells, trash build up, please take your trash with you when you leave.
9. Please ensure clubhouse is locked, keys returned to the box, and thermostat is turned down to 65 in the Winter and 74 in the Summer.

Further instructions for obtaining access and when you can begin set up will be sent prior to rental. Any Fines/Fees assigned will be determined by the Board of Directors based on damages and/or cleanliness.

Signature: _____ Date: _____